

## FLORIDA RULES OF JUDICIAL ADMINISTRATION

### RULE 2.425 MINIMIZATION OF THE FILING OF SENSITIVE INFORMATION

**(a) Limitations for Court Filings.** Unless authorized by subdivision (b), statute, another rule of court, or the court orders otherwise, designated sensitive information filed with the court must be limited to the following format:

- (1) The initials of a person known to be a minor;
- (2) The year of birth of a person's birth date;
- (3) No portion of any
  - (A) social security number,
  - (B) bank account number,
  - (C) credit card account number,
  - (D) charge account number, or
  - (E) debit account number;
- (4) The last four digits of any
  - (A) taxpayer identification number (TIN),
  - (B) employee identification number,
  - (C) driver's license number,
  - (D) passport number,
  - (E) telephone number,
  - (F) financial account number, except as set forth in subdivision (a)(3), 39
  - (G) brokerage account number,
  - (H) insurance policy account number,
  - (I) loan account number,
  - (J) customer account number, or
  - (K) patient or health care number;
- (5) A truncated version of any
  - (A) email address,
  - (B) computer user name,
  - (C) password, or
  - (D) personal identification number (PIN); and
- (6) A truncated version of any other sensitive information as provided by court order.

**(b) Exceptions.** Subdivision (a) does not apply to the following:

- (1) An account number which identifies the property alleged to be the subject of a proceeding;
- (2) The record of an administrative or agency proceeding;
- (3) The record in appellate or review proceedings;
- (4) The birth date of a minor whenever the birth date is necessary for the court to establish or maintain subject matter jurisdiction;
- (5) The name of a minor in any order relating to parental responsibility, time-sharing, or child support;
- (6) The name of a minor in any document or order affecting the minor's ownership of real property; 40
- (7) The birth date of a party in a writ of attachment or notice to payor;
- (8) Traffic and criminal proceedings;
- (9) Information used by the clerk for case maintenance purposes or the courts for case management purposes; and
- (10) Information which is relevant and material to an issue before the court.

**(c) Remedies.** Upon motion by a party or interested person or sua sponte by the court, the court may order remedies, sanctions or both for a violation of subdivision (a). Following notice and an opportunity to respond, the court may impose sanctions if such filing was not made in good faith.

**(d) Motions Not Restricted.** This rule does not restrict a party's right to move for protective order, to move to file documents under seal, or to request a determination of the confidentiality of records.

**(e) Application.** This rule does not affect the application of constitutional provisions, statutes, or rules of court regarding confidential information or access to public information.