

PROCESS SERVERS TARGET WORKSHEET

PERSON TO BE SERVED: _____

Alias names, Maiden name and any known nicknames _____

Social Security Number _____ Date of Birth _____

Drivers License Number _____

Current home address _____ Time most likely to be at home _____ AM / PM

_____ Home phone number () _____

_____ Cell phone number () _____

(Please include unit or apartment number if applicable)

Last known home address _____

Place of Employment and address _____ Work times / Schedule _____ AM / PM

_____ Work phone () _____

Physical Description

Race _____

Skin color _____

Age _____

Weight _____

Height _____

Hair color _____

Hair Length _____

Wears glasses yes or no

General Appearance _____

Tattoos / scars _____

Vehicle Description

Year _____

Make _____

Model _____

Color _____

Tag # _____ State _____

Other _____

(Example: Special paint, racing stripes, collision damage, stickers, etc)

***** Please attach photos *****

Please include any additional information _____
